

CITY OF ONEIDA
DEPARTMENT OF PLANNING AND DEVELOPMENT

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APPLICATION FOR SITE PLAN REVIEW

Fee Schedule (please make checks payable to City of Oneida)

- Site Plan Review– 1,000 sq ft or less \$100
- Site Plan Review– 1,001 to 5,000 sq ft \$150
- Site Plan Review– 5,001 to 10,000 sq ft \$350
- Site Plan Review– 10,001 sq ft or larger \$1,100

FOR OFFICE USE:

Application Number: _____
Date of Public Hearing: _____
Date Received by Planning: _____
Date of Final Action _____
Action Filing Date _____

Approved Denied

Name of Proposed Development:

Location of Site: _____

Tax Map Number: _____

Current Zoning Classification: _____ **Ward:** _____

Applicant:

Name: _____

Address: _____

Phone: _____

Email: _____

Plans Prepared By:

Name: _____

Address: _____

Phone: _____

Email: _____

Signature of the Applicant Date

Owner (if different):

Name: _____

Address: _____

Phone: _____

Signature of the Owner Date

Proposed Use(s) of Site:

City, County, State, and Federal Permits Needed (list type and department/agency):

Total Site Area (Square feet or acres): _____

Anticipated Construction Time: _____

Will Development be Staged? _____

Current Condition of Site (buildings, vacant, etc.):

Current Land Use of Site (agricultural, commercial, undeveloped, etc.):

Estimated Cost of Proposed Improvements: _____

Anticipated Increase in Residents, Employees, Customers/clients, etc.: _____

Describe proposed use, including primary and secondary uses, ground floor area, height, number of stories per building. For residential structures, include number of dwelling units by size (# bdrms), number of parking spaces. For non-residential structures, include total floor area and total sales area, number of parking spaces. Use separate sheet if needed.

Continue to the next page for procedures->

Procedure for Requesting a Site Plan Review

Application Submission Requirements (Summary)

Applicants are required to follow the “Procedure for Requesting Site Plan Review” document provided with this application.

Key requirements include:

Pre-application conference (required)

Complete submission package

SEQR compliance

Meeting submission deadlines

Attendance at PCZBA meeting

Failure to follow the required procedure may result in the application being deemed incomplete or delayed.